



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB Head Office, The Mall Patiala-147001, Punjab, India.
Corporate Identity Number: U40109PB2010SGC033814 (www.pstcl.org)

Office of Chief Accounts Officer (Finance & Audit),
2nd Floor, Opp. Kali Mata Mandir, Shakti Sadan, Patiala.
Fax/Ph. No.0175-2970183 Email :ao-budget@pstcl.org


NOTICE INVITING TENDERS

Sealed tenders/quotations are invited from practising Cost Accountants or Firms of practising Cost Accountants as defined in clause (b) of sub-section (1) of section 2 of the Cost and Works Accountants Act, 1959 (23 of 1959) for the appointment as Cost Auditor of PSTCL for FY 2026-27.

Detailed Specifications/Terms & Conditions of the tenders can be downloaded from PSTCL website www.pstcl.org

Start Date of downloading specifications:	11-05-2026
Last Date & Time of Tenders Submission:	01-06-2026 at 3:00 PM
Date & Time of Opening Tenders:	01-06-2026 at 3:30 PM

Note:- The firm will be eligible for the appointment of this assignment on the basis of the quoted fee and evaluation done by PSTCL.


Accounts Officer/Budget,
For: CAO/F&A,
PSTCL, Patiala.



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LIMITED TENDER ENQUIRY NO.27/CAO(F&A)/BUDGET/CA-I/Vol.-4/PSTCL/2026-27 dated.11-05-2026 FOR APPOINTMENT AS COST AUDITOR OF PSTCL FOR FY 2026-27

Sealed limited tenders/quotations are invited from practising Cost Accountants or Firms of practising Cost Accountants as defined in clause (b) of sub-section (1) of section 2 of the Cost and Works Accountants Act, 1959 (23 of 1959) and who have been in existence for at least five (5) years for the appointment of Cost Auditor of Punjab State Transmission Corporation Limited for FY 2026-27.

Issuing Authority	Chief Accounts Officer (Finance & Audit), PSTCL, Patiala.
Tender Specification No.	27/CAO(F&A)/BUDGET/CA-I/Vol.-4/PSTCL/2026-27
Place	Patiala.
Short Description	Appointment of Cost Auditor of PSTCL for FY 2026-27 as per Companies (Cost Records & Audit) Amendment Rules, 2014 notified by Govt. of India, Ministry of Corporate Affairs dated 30 th June, 2014 as amended from time to time. Practicing Cost Accountant or the Firm of practicing Cost Accountants shall conduct audit of the Cost Accounting Records of PSTCL and submit necessary reports within 180 days from the close of the financial year along with observations, suggestions and annexures as per notifications or any other instructions issued by Central Government from time to time or any other section of the Companies Act, 2013 applicable in this regard including e-filing in XBRL format on MCA portal as required under the Act.
Completion Period	As per Central Government (MCA) norms.
Eligibility Criteria	As mentioned above.
Last date and time of Tenders receipt	01-06-2026 at 3:00 PM
Date and time for Opening Tenders	01-06-2026 at 3:30 PM
Minimum Fees for the assignment (as per ICAI, Kolkata notification dated 19th April 2017)	25,000/- per year inclusive of TA & DA but exclusive of other statutory levies to be paid extra as applicable from time to time.
Earnest Money Deposit (EMD)	2% of tender value subject to minimum of Rs.5000/- in the shape of Bank Draft in favour of Accounts Officer/Cash, PSTCL, Patiala payable at Patiala
URL for Additional Information	www.pstcl.org


TERMS & CONDITIONS

1. Tender specification can also be downloaded from PSTCL website www.pstcl.org.
2. The tender must be complete in all respects.
3. All tenders must be accompanied by earnest money @2% of tender value subject to minimum of Rs.5000/- in the shape of Bank Draft in favour of Accounts Officer/Cash, PSTCL, Patiala payable at Patiala. In case of successful bidder, Earnest Money shall be converted as security deposit for faithful execution of the contract which will be refunded within 30 days thereafter. No interest will be payable on the amount of security deposit. For other unsuccessful bidders, the Earnest Money shall be refunded within 30 days of the award of contract to the successful bidder.
4. Tenders shall be submitted in two parts:-
Part-I Earnest Money
Part-II Price/Qualifying Bid

Each part shall be sealed in a separate envelope. On first envelope Part-I 'Earnest Money' for Tender Enquiry No.27/CAO(F&A)/BUDGET/CA-I/Vol.-4/PSTCL/2026-27 dated.11-05-2026 due for opening on dated.01-06-2026 and on second envelope Part-II 'Price/Qualifying Bid' against Tender Enquiry No.27/CAO(F&A)/BUDGET/CA-I/Vol.-4/PSTCL/2026-27 dated.11-05-2026 shall be clearly written. Envelope marked Part-I, 'Earnest Money' shall be opened first and if the earnest money is found in order only then the IInd envelope marked as Part-II, 'Price/Qualifying Bid' shall be opened.

5. Earnest Money Deposit (EMD) shall not be accepted through cheque.
6. Sealed quotations along with the profile of the firm, documents in support of complying for the eligibility criteria may be handed over either personally or delivered through registered post to the undersigned so as to reach this office before the last date/time of tender receipt.
7. Tenders received without earnest money, incomplete and late tenders shall liable to be rejected.
8. Conditional Tenders shall not be accepted.
9. Tenders received telegraphically through telex or Fax/e-mail shall not be accepted.
10. The Competent Authority reserves the right to reject any or all tenders without assigning any reason. PSTCL will not be responsible for payment of expenses or losses incurred by the tenderer, if any, in preparation of the tender.
11. In case, the last date of receipt of the tender happens to be a holiday, the tenders will be received and opened on the next working day at the same time and place.
12. The officer inviting tenders or an officer deputed by him may extend the due date for receipt of tenders in case of poor response defined by receipt of less than three quotations up to the fixed time or under any unforeseen situation.
13. Tender documents once submitted shall not be returned.

14. Tenders shall be signed by the owner or person holding power of attorney by him to do so.
15. The lump-sum professional charges should be quoted for Cost Audit & e-filing of Cost Audit Report on MCA portal. These shall be inclusive of TA & DA but exclusive of other statutory levies to be paid extra as applicable from time to time.
16. The Tenderer shall submit his personal profile along with tender/quotation on prescribed tender Performa attached herewith and if found un-satisfactory, his tender documents shall be rejected.
17. Cost Records maintained by the Corporation will be available at the Corporate Office, Patiala. However, Cost Auditor may visit field offices, if deemed necessary.
18. The offer should be valid for 120 days from the date of opening of bids.
19. All other terms and conditions shall apply as specified under Works Regulations, 1997.
20. Tenders shall be opened at 03.30 PM on 01-06-2026 in the office of CAO (F&A), 3rd Floor, Shakti Sadan, Opp. Kali Mata Mandir, PSTCL, Patiala in the presence of Tenderers or their authorized representatives who wish to witness the opening of tenders on production of letter of authority and they will append their signatures in the Tender Register in token of their presence.
21. **Payment Terms:**
Payment of Professional Charges shall be as under:-
100% payment shall be released within 45 days only after submission and approval of Cost Audit Report by Board of Directors and e-filing of the same in XBRL format with MCA subject to the submission of bill duly complete in all respects.
22. **Time Schedule for Completion of Assignment:**
The work of audit of Cost Accounting Records for the year must be completed within the time period specified by the Central Government.
23. **Penalty for Delay**
If any default is made by the Cost Auditor with the aforesaid time schedule, he/she shall be punishable with fine which may be extended upto Rs.5,000/-, besides termination of appointment.
24. If the services of the Cost Auditor are found satisfactory, the period of appointment may be extended for further period of maximum 2 years with the approval of the Competent Authority as the case may be.
25. All the statutory deductions shall be made at the time of release of payments.
26. **Jurisdiction of courts:-** Any dispute arising out of or in respect of the contract will be subject to the jurisdiction of District Courts, Patiala only.


Accounts Officer/Budget,
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PERFORMA FOR SUBMISSION OF TENDER

1. Name of Applicant (FIRM)	
2. Date of Establishment of Firm	
3. Address	
4. Experience (in No. of Years)	
5. Membership No. as Cost and Management Accountant with ICAI Kolkata. (attach copy)	
6. Membership valid upto	
7. Certificate of practice number (as Cost Accountant) and date of Issue (attach copy)	
8. Certificate of practice as Cost Accountant valid upto (attach copy of working as Cost Accountant)	
9. Email Address	
10. Phone/Mobile No.	
11. GST Registration Number (attach copy)	
12. Details of PAN (Attach Copy)	
13. GST linked Bank Account (Attach Copy)	
14. Scope of work	To conduct audit of the Cost Accounting Records of PSTCL and submit necessary reports within 180 days from the close of financial year alongwith observations, suggestions and annexures as per notifications or any other instructions issued by Central Government from time to time or any other section of the Companies Act, 2013 applicable in this regard including e-filing in XBRL format on MCA portal as required under the Act.

15. Amount Quoted (Inclusive of TA & DA but exclusive of other statutory levies to be paid extra as applicable from time to time.)			
Sr. No.	Year	Amount Quoted (In figures)	Amount Quoted (In words)
1.	2026-27		

16. Details of experience (assignments done or in hand). (Attach separate sheet, if necessary) (Attach Supportive documents like certificate of completion of assignments done).

17. Details of EMD				
Particulars	Amount of Draft Payable at Patiala	Demand Draft No.	Date of issue of Demand Draft	Name of the issuing Bank
Earnest Money Deposit (EMD)				

18. Any other Details (attach separate sheet, if required)

I/We hereby submit that all the details furnished in the tender are correct and true.

I/We shall also abide myself/ourself to the terms and conditions of Tender Specifications issued by PSTCL for appointment of Cost Auditor.

I/We hereby certify that I/We are eligible for the proposed appointment as Cost Auditor of PSTCL and are free from any disqualifications as mentioned under Section 141 (3) of the Companies Act, 2013.

I/We hereby further certify that proposed appointment is within the limits laid down by or under the authority of the Act.

I/We hereby further certify that there are no proceedings pending against the firm or any partner of the firm with respect to the professional matters of conduct.

Place:

Date:

**Signature
(With Stamp)**

List of Documents to be attached:

1. Self attested Copy of Certificate of Practice.
2. Self attested Copy of Certificate of Membership.
3. Self attested Copy of PAN Card.
4. Self attested Copy of proof of GST Registration Number.
5. Self attested Copy of proof of experience like certificate of completion of assignments done.
6. Self attested Copy of proof of Date of Establishment of Firm.
7. Self attested Copy of GST Linked Bank Account.
8. Demand Draft for EMD in a separate envelope.